



- APPLICATION FOR EMPLOYMENT -

PERSONAL INFORMATION

DATE: _____

Name: _____
LAST NAME FIRST NAME MI

Address: _____
STREET ADDRESS APT CITY STATE ZIP

Phone: _____
HOME CELLULAR

Email Address: _____ **Date Available:** _____

Position Desired: _____

Type of Employment Desired?
FULL TIME DAYS WEEKDAY
PART TIME EVENINGS WEEKEND

Are you authorized to work in the USA? YES NO

Desired Salary: \$ _____ **per** _____

How did you hear about this job? _____

EDUCATION

High school: _____
NAME

Address: _____
STREET ADDRESS CITY STATE ZIP

Did you graduate? YES NO

Other: _____
INSTITUTION NAME

Address: _____
STREET ADDRESS CITY STATE ZIP

Did you graduate? YES NO **Degree Received:** _____

Other: _____
INSTITUTION NAME

Address: _____
STREET ADDRESS CITY STATE ZIP

Did you graduate? YES NO **Degree Received:** _____



EMPLOYMENT HISTORY

Company: _____
NAME

Dates Employed: From: _____
 To: _____

Address: _____
CITY STATE ZIP

Phone: _____

Supervisor: _____
NAME JOB TITLE

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

Job Responsibilities: _____

May we contact? YES NO

Company: _____
NAME

Dates Employed: From: _____
 To: _____

Address: _____
CITY STATE ZIP

Phone: _____

Supervisor: _____
NAME JOB TITLE

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

Job Responsibilities: _____

May we contact? YES NO

Company: _____
NAME

Dates Employed: From: _____
 To: _____

Address: _____
CITY STATE ZIP

Phone: _____

Supervisor: _____
NAME JOB TITLE

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

Job Responsibilities: _____

May we contact? YES NO



15383 Lisbon Street NE (SR 172)
Minerva, Ohio 44657-8622
330.862.2185

I understand that in processing my application for employment former employers and/or educational institutions may be contacted. I authorize former employers and education institutions to release information they have about me to Kuttler Machine Inc., JD Abrasives, LLC and KMI Processing, LLC, and I release them from all liability or responsibility for doing so. I understand that this release will also apply to any future update inquiries or reports.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that any false or misleading information on my application or interview may result in termination of employment.

Signature of Applicant: _____

Date: _____



REFERENCE CHECK RELEASE

To be read and signed by applicant:

I understand that in processing my application for employment, former employers and/or educational institutions may be contacted. I authorize former employers and education institutions to release information they have about me to Kuttler Machine Inc., JD Abrasives, LLC and KMI Processing, LLC and I release them from all liability or responsibility for doing so. I understand that this release will also apply to any future updated inquiries and reports.

Signature: _____ Date: _____

For KMI Companies Use Only

REFERENCE CHECK

Name of Applicant: _____

Position applying for: _____

Employer: _____ Date: _____

Information given by: _____ Title: _____

1. Dates of Employment- From: _____ To: _____

2. What position(s) did this person hold? _____

3. Reason for termination: _____

4. Would you rehire? Yes No

5. Please comment on the following:

Quality of work: _____

Strengths: _____

Any problem areas: _____

Work habits (attendance, attitude, teamwork, etc.): _____

This employer provides dates of employment and position only.

KMI Companies representative making this inquiry: _____

Date: _____

Thank you for your assistance.

If responding by fax, please return to:

Fax Number: (330) 862-2958

ATTENTION: _____